



# APPLICATION FOR SCHOOL YEAR PROGRAMS 2018 - 2019

**FOR CHILDREN KINDERGARTEN – GRADE 7**

<b>Child's Full Name:</b>		
<b>School Attending:</b>	<b>Teacher:</b>	
<b>Kids Klub Start Date:</b>	<b>Grade:</b>	<b>Age:</b>



**Check the type of care you require:  
(Before care Sites start at 7am. After care sites close at 5:30pm.)**

<b>Before &amp; After School Care</b> (Full Time)	Please see rates sheet for details
<b>After School Care Only</b> (Full Time)	Please see rates sheet for details
<b>Before School Care Only</b> (Full Time)	Please see rates sheet for details
<b>School Vacation Care <u>Only</u></b> (Circle the type of care you require)	Christmas Holiday / Spring Break
<b>SUBSIDY:</b> Please check off if you are eligible.	

**Please refer to the attached Kids Klub Rates Sheet for full explanation of the rates**

I understand that by enrolling my child for the above care, **I am responsible for the total cost of care.**  
I understand that if I wish to withdraw my child's enrollment in entirety, or in part  
I must contact kids klub in writing **four weeks** prior to the time care is given in order to have fees waived.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Date

**PLEASE RETURN TO KIDS KLUB HEAD OFFICE AT:**  
4828 WEST SAANICH RD. VICTORIA, BC V8Z 3H5  
PHONE: (250) 881-1223 FAX: (250) 881-1146  
EMAIL: registration@kidsklub.ca  
WWW.KIDSKLUB.CA



# Application for Registration

A Non-Profit Christian-Based Organization Committed to Providing Quality Child Care

<b>Family Information</b>	<p><b>Child's Name:</b> _____ Age: ____ Birth date: _____ Gender: M__F__</p> <p><b>Name of Enrolling Parent:</b> _____ Cell Phone: _____</p> <p>Street Address: _____ Home Phone: _____</p> <p>City: _____ Postal/Zip: _____ E-mail: _____</p> <p>Employer: _____ Work Phone: _____</p> <p>Driver's License #: _____ SIN#: _____</p> <p><b>Name of Second Parent:</b> _____ Cell Phone: _____</p> <p>Street Address: _____ Home Phone: _____</p> <p>City: _____ Postal/Zip: _____ E-mail: _____</p> <p>Employer: _____ Work Phone: _____</p> <p>Siblings Names &amp; Ages: _____</p> <p>(only if in Kids Klub) _____</p>
<b>Custody Restrictions</b>	<p><input type="checkbox"/> <b>Yes</b>   <input type="checkbox"/> <b>No</b></p> <p>If so please attach court order and state general conditions here: _____</p> <p>Names of people <b><i>not authorized</i></b> to have access to your child: _____</p>
<b>Emergency Contacts And Persons Authorized To Pick Up Child</b>	<p>Name: _____ Relationship: _____</p> <p>Home Phone: _____ Work Phone: _____ Cell Phone: _____</p> <p>Name: _____ Relationship: _____</p> <p>Home Phone: _____ Work Phone: _____ Cell Phone: _____</p> <p>Name: _____ Relationship: _____</p> <p>Home Phone: _____ Work Phone: _____ Cell Phone: _____</p> <p>Name: _____ Relationship: _____</p> <p>Home Phone: _____ Work Phone: _____ Cell Phone: _____</p> <p>Name: _____ Relationship: _____</p> <p>Home Phone: _____ Work Phone: _____ Cell Phone: _____</p>
<b>Arrivals &amp; Departures</b>	<p><b>CHILDREN WILL NOT BE RELEASED ON THEIR OWN. CHILDREN MUST BE SIGNED IN AND OUT OF THE PROGRAM BY A PARENT OR BY A PERSON AUTHORIZED TO PICK UP.</b></p> <p><b>ALL PEOPLE AUTHORIZED TO PICK UP MUST BE AT LEAST 16YRS OF AGE!</b></p>

## Health

Family Doctor \_\_\_\_\_ Phone \_\_\_\_\_

BC Medical Health Number \_\_\_\_\_

**Has your child had any serious health problems that we need to be aware of?**  Yes  No

If yes, explain: \_\_\_\_\_

**Does your child have any Support Needs?**  Yes  No

If yes, explain: \_\_\_\_\_

**Does your Child have a Support Worker at school:**  Yes  No

**IF ANSWERED YES, AND YOUR CHILD IS NOT CURRENTLY REGISTERED IN KIDS KLUB PLEASE CONTACT THE HEAD OFFICE BEFORE SUBMITTING YOUR APPLICATION.**

**Does your child take any regular medications:**  Yes  No

If yes, explain: \_\_\_\_\_

**IF YES YOU MUST COMPLETE AN 'AUTHORIZATION TO ADMINISTER MEDICATION FORM' AVAILABLE AT THE KIDS KLUB LOCATION YOUR CHILD IS ATTENDING.**

**Have you noticed an allergy to any particular food or insects?**  Yes  No

If yes, explain: \_\_\_\_\_

Special Diet/Food Preferences: \_\_\_\_\_

## Immunizations

**BASIC SCHEDULE AND RECORD OF IMMUNIZATION AS SUBMITTED BY PARENT/GUARDIAN  
(ATTACH IMMUNIZATION RECORD - OR RECORD THE DATES)**

First Visit – two months of age: YYYY / MM / DD	Fourth Visit – 12 months of age: YYYY / MM / DD
<input type="checkbox"/> Diphtheria	<input type="checkbox"/> Measles
<input type="checkbox"/> Pertussis	<input type="checkbox"/> Mumps
<input type="checkbox"/> Tetanus	<input type="checkbox"/> Rubella
<input type="checkbox"/> Polio	<input type="checkbox"/> Meningococcal C Conjugate
<input type="checkbox"/> Haemophilus Influenza Type b (hib)	<input type="checkbox"/> Varicella (chicken pox)
<input type="checkbox"/> Hepatitis B	
<input type="checkbox"/> Pneumococcal Conjugate	Fifth Visit – 12 months after third visit: YYYY / MM / DD
<input type="checkbox"/> Meningococcal C Conjugate	<input type="checkbox"/> Diphtheria
	<input type="checkbox"/> Pertussis
Second Visit – two months after first visit: YYYY / MM / DD	<input type="checkbox"/> Tetanus
<input type="checkbox"/> Diphtheria	<input type="checkbox"/> Polio
<input type="checkbox"/> Pertussis	<input type="checkbox"/> Haemophilus Influenza Type b (hib)
<input type="checkbox"/> Tetanus	<input type="checkbox"/> Measles, Mumps, Rubella
<input type="checkbox"/> Polio	<input type="checkbox"/> Pneumococcal Conjugate
<input type="checkbox"/> Haemophilus Influenza Type b (hib)	
<input type="checkbox"/> Hepatitis B	4 to 6 years of age: YYYY / MM / DD
<input type="checkbox"/> Pneumococcal Conjugate	<input type="checkbox"/> Diphtheria
	<input type="checkbox"/> Pertussis
Third Visit – two months after second visit: YYYY / MM / DD	<input type="checkbox"/> Tetanus
<input type="checkbox"/> Diphtheria	<input type="checkbox"/> Polio
<input type="checkbox"/> Pertussis	<input type="checkbox"/> Varicella (chicken pox)
<input type="checkbox"/> Tetanus	
<input type="checkbox"/> Polio	Other Immunizations:
<input type="checkbox"/> Haemophilus Influenza Type b (hib)	YYYY / MM / DD
<input type="checkbox"/> Hepatitis B	YYYY / MM / DD
<input type="checkbox"/> Pneumococcal Conjugate	YYYY / MM / DD

**PLEASE NOTE:** Vancouver Island Health Authority requires these dates to be on file.

Kids Klub does not keep these dates on record from year to year.

Please check box if you have chosen not to immunize your child  Parent's initial \_\_\_\_\_

<b>General</b>	<p><b>We work to make swimming as safe as possible for your children at the pool.</b></p> <p><b>To help us achieve this please indicate the water level you would like your child to go:</b></p> <p><input type="checkbox"/> Waist level   <input type="checkbox"/> Shoulder level   <input type="checkbox"/> Over the head</p> <p><b>Has your child previously attended a daycare or before &amp; after school care program?</b> <input type="checkbox"/>Yes <input type="checkbox"/>No</p> <p>Is there any other information about your child that would be helpful for the staff in order to best care for your child? (Needs, concerns, interests, hobbies, etc.)_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<b>Policies &amp; Procedures</b>	<p><b>Please refer to the attached PROGRAM CONDITIONS and GUIDANCE AND DISCIPLINE POLICIES.</b></p> <p>I have read and accept the Program Conditions and Guidance and discipline policies.</p> <p>_____</p> <p style="text-align: center;"><b>Signature</b> <span style="float: right;"><b>Date</b></span></p>
<b>Permissions</b>	<ol style="list-style-type: none"> <li>1. I hereby give permission for my child _____ to go on field trips arranged by Kids Klub Program Staff: <input type="checkbox"/>Yes <input type="checkbox"/>No</li> <li>2. I hereby give permission to have pictures taken of my child in the program setting for publicity purposes: <input type="checkbox"/>Yes <input type="checkbox"/>No</li> <li>3. I understand that in case of accident or illness, if a parent or guardian cannot be reached, Kids Klub will phone an ambulance and a staff will accompany your child to the hospital. I give my authorization for emergency health services.</li> <li>4. I accept all responsibility for payment of all accounts rendered to my family.</li> <li>5. I certify that the information given in this form is complete and true in every respect, and that I am the legal Parent/Guardian of _____.</li> </ol> <p>_____</p> <p style="text-align: center;"><b>Signature</b> <span style="float: right;"><b>Date</b></span></p>

**OFFICE USE ONLY**

<b>Start Date</b>		<b>Withdrawal Date</b>	
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# Kids Klub 2018/2019 Rates

School Year

## Full Time Monthly Rates (Billed the 1<sup>st</sup> of each month)

Type of Care:	Monthly Rate	Bus Fee** (If Applicable)	Full Day*** (Pro-D days & School Vacation days)
Morning Care Only	\$160.00	N/A	\$32.00
After School Care Only	\$300.00	\$40.00	\$25.00
Morning & After School Care	\$425.00	\$40.00	\$20.00

\*\*The Bus Fee will be applied to children in the Full Time After School Program who are being transported from School to a site by Kids Klub.

\*\*\*The Full Day charge applies to Christmas & Spring Break Camps & Pro-D Days. This is an additional fee that only applies if you sign your child up for care on these days.

## Other Charges

Early Dismissal ( <i>Earlier than 1:30pm</i> )	\$8.00/hour
Late Pick Up Fee ( <i>per child</i> )	\$10.00/ half hour or portion thereof
No Notice/Absent child	\$10.00



If you do not complete the following items your registration will **NOT** be processed.

1. **\$50.00** Registration fee: Please submit this fee with your registration package.
  2. Payment method: Please submit a payment option (*complete attached Payment Agreement Form*)
- As per Kids Klub Program Conditions, arrangements for payment are required to be on file for the duration of a child's registration in a Kids Klub program.**

If **eligible for Subsidy** (*Please submit a Care Provider Form to be completed on your behalf*).

\*Please note that subsidy does not normally cover the full cost of care. Please select a second method for payment of your parent portion. If you need help calculating this amount please contact the Kids Klub Head Office at 250-881-1223.

**In addition to the regular monthly payment parents will pay for any additional care used (i.e. for Christmas/spring break Camp, Professional Days, and early dismissals) on the 8<sup>th</sup> of each month on their credit card, or pre-authorized account.**



# Payment Agreement

## 2018/2019

Parent Name: \_\_\_\_\_

Child Name: \_\_\_\_\_

**PLEASE SELECT ONE OF THE FOLLOWING PAYMENT OPTIONS:**

### Payment Option # 1: PRE-AUTHORIZED DEBIT PAYMENT

Monthly 1<sup>st</sup> \$ \_\_\_\_\_ Commencing \_\_\_\_\_ 201\_\_  
Month Year

In addition to your regular monthly fee any additional fees used (pro d days, Early Dismissals etc.) Will be debited from your account on the **8<sup>th</sup>** day of each month.

PLEASE ATTACH A VOID CHEQUE AND SIGN BELOW  
These services are for personal

### Payment Option # 2: VISA/MASTERCARD

Monthly 1<sup>st</sup> \$ \_\_\_\_\_ Commencing \_\_\_\_\_ 201\_\_  
Month Year

In addition to your regular monthly fee any additional fees used (Pro D days, Early Dismissals, etc) will be charged to your card on the **8<sup>th</sup>** of each month.

*\*\*\*To have the **Registration Fee** charged to your card, please initial here \_\_\_\_\_*

Full name of Card Holder: \_\_\_\_\_

Expiration Date:  /   
Month Year

MasterCard Number 5

VISA Number 4

I hereby authorize Vancouver Island Kids Klub Centre Society through Royal Bank of Canada (*Payment Option #1*) to make the above scheduled debits from my chequing account **or** Moneris Solutions (*Payment Option #2*), to make charges from my credit card on a monthly basis. This authorization is to remain in effect until cancelled in writing, or until the childcare program period ends. These withdrawals are for the purchase of personal services.

\_\_\_\_\_  
Parent Signature (Account Holder)

\_\_\_\_\_  
Date